

Stoke Row Steam Rally 2024

8TH & 9TH JUNE - WHITCHURCH HILL, READING, BERKSHIRE, RG8 7PU

CRAFT TENT/ FOOD HALL ENTRY FORM

Name Tel

Address

.....Postcode

E-mail

Type of stand

Brief description of stand

We charge **£20** per table per day - additional tables at **£10** per day
(example 2 x tables for Saturday and Sunday - total £60)

How many (6' tables) required per day? (Qty)

Do you require power? YES / NO**£10**

Do you require anything else?

Disabled Parking

Limited disabled parking is available by the craft tent. If you are a BLUE BADGE holder and require (please tick)

I will attend (please tick)

SATURDAY

SUNDAY

ADVERTISING

Ring side banner (trader to supply) **£15**

Programme Advertising full page **£120**

Programme Advertising half page **£60**

Programme Advertising quarter page **£30**

TOTAL PRICE

All adverts in FULL COLOUR Adverts to be supplied in HIGH RES JPEG or PDF

PAYMENT FOR TRADE MUST BE PAID IN FULL BEFORE THE START OF THE SHOW

ANY INSURANCE/FOOD HYGIENE CERTIFICATES TO BE SENT WITH ENTRY AND ON DISPLAY AT THE SHOW

Signed Printed Date

By signing you agree to Stoke Row Steam Rally terms and conditions **ON REVERSE**

Send your payment/form as first come first served - LIMITED SPACE

• Cheque payment (made payable to "Stoke Row Steam and Vintage Rally") **OR**

• BACS *****Stoke Row Steam and Vintage Rally - Bank Acc 16346368 Sort 30-99-03*****

Tick

Please send your completed form and **2 x stamped self addressed envelope** to Michelle Callan, Pleasant Cottage, South Stoke Rd, Woodcote, RG8 0PL T. 07902 698886 E. michelle.callan@hotmail.com

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TERMS & CONDITIONS

By signing the entry form all exhibitors/caterers/traders agree and accept the following terms and conditions. **ENTRY FORMS WILL NOT BE ACCEPTED WITHOUT A SIGNATURE**

Show Opening times:

Please note that all exhibitors are expected to be on site & exhibiting to the public for the duration of the show which is Saturday 09:00am-5pm & Sunday 09:00am-5pm. During these times there will be no vehicle movement on site & we reiterate that **NO EXHIBITS WILL BE ABLE TO LEAVE SITE BEFORE 5PM ON EITHER DAY**. No vehicle entry's after 10:00am. If you require to leave site within these times, we ask that you leave a vehicle in the public carpark & leave on foot via the pay gate.

Camping:

Exhibitors/campers with valid passes may enter site from Thursday 12pm and leave site by Monday 12pm. Please follow instructions from your Camp Marshal/Section Leader on where to park. Organisers have the right to remove caravans if incorrectly positioned. They are not responsible for any damage caused in this instance. For Safety reasons please park at the space allocated for you and keep avenues and fire access points always clear.

Passes:

Appropriate passes will be issued to you by your section leader. Please ensure you have the correct passes with you on arrival at the gate. **NO PASS NO ENTRY!**

Additional passes can only be obtained from the Rally organiser. Any vehicle without a pass will be directed to the public car park and admission is then via the pay gate. Passes must be always displayed on your vehicle while on site.

Road Traffic Act:

The Road Traffic Act applies on site. All vehicles being driven on site must be done so in accordance with the law. All road vehicles must hold a current MOT and the driver must hold the correct licences. The organisers reserve the right to inspect insurance and licences on demand. No under-age driving, joy riding or dangerous driving will be tolerated on site.

Speed Limit:

For everyone's safety there is always a 5mph limit across the site.

Risk Assessment:

In accordance with Health and Safety Legislation all exhibitors and traders must undertake a Risk Assessment (including fire). It is then your own responsibility to ensure that everyone working or helping with the exhibit/stand has seen the risk assessment and is also properly trained, qualified and insured to work on the exhibit/stand. If you require further advice or assistance in this matter, please contact the rally H&S officer. All equipment brought onto the site must be in a safe condition and suitable for the use that it is intended and to comply with statutory regulation. All show attractions will require them to complete a risk of method statement prior to show. All temporary structures will require certification that it is safe and fit for purpose.

Insurance:

All exhibitors/traders/caterers must hold the correct insurance. If steam powered the exhibit must hold a valid boiler certificate. Any self-propelled vehicle on the road, in the public domain requires a minimum of Road Traffic Act Insurance. All traders must have a public liability in place and the insurance certificate should be available to view on request. Failure to produce or give an outdated documentation will result in your exhibit to be excluded from the rally. In signing the entry form you confirm that your exhibit will be covered by at least £2 million public liability insurance for the duration of the rally and where required it will also have necessary insurance, tests, certificates and road tax and that this will only be operated by the capable persons legally allowed to.

Access to site:

Exhibitors are allowed on site from Thursday 12pm till Monday 12pm. If you require access to the site outside these times you must contact your section leader.

Gas/Electric:

When gas/electrical appliances or equipment are being operated or used in the public domain they must be tested in accordance with current legislation. The organisers reserve the right to inspect both equipment and certification documentation at any time. No generators to be run from 10:00pm to 7:00am.

Fire:

All exhibitors must always comply with the fire safety procedures. Gas BBQ'S are allowed in the camping areas but not to be left unattended and must be operated in a safe manner. Open or ground fires are not allowed along with disposable BBQ'S, and the organisers reserve the right to extinguish any fire they deem to be a potential risk. All campers/traders/exhibitors should also carry a suitable fire extinguisher to cover their own camping area.

Dogs and Pets:

Dogs and pets are welcome on site. Dogs should be always kept on a lead. Owners are responsible for clearing up after their animals and those found not doing so will be asked to leave the site. Dog owners are legally liable for their dogs. Pets should not be left in hot vehicles; the organisers reserve the right to break into any vehicle in which animals are found to be in distress.

Rubbish:

Rubbish bins are provided across the site. Please can we all do our bit in keeping the site clean throughout the weekend. Traders/caterers are required to remove all rubbish from their pitch into the site bins.

Compliance:

The exhibitor agrees to comply with all safety requirements and allow inspections as deemed appropriate by the organiser or nominated agent at any time. The exhibitor agrees to comply with these conditions and the reasonable requirements of any official while on site. The organisers reserve the right to remove any person or item from site which do not conform to these terms and conditions and/or are deemed a potential hazard or risk. Stoke Row Steam and Vintage Club complies with the General Data Protection Regulation 2018, we do not sell, share or provide any information we hold about you to any other party. All information we hold is securely stored and only used to administer the rally and the rally programme. The full Privacy Policy is available on the website. Licensing, insurance and hygiene certificates will be requested prior to show. Copies of these should always be displayed on show days.

Liability:

The organiser will not be liable in the event of the rally being cancelled or altered in any way due to any occurrence outside of the organisers control. The organiser accepts no liability to the exhibitor for breach of contract, loss, injury or physical damage of any kind arising whether by statute or otherwise except where death or injury is caused by the negligence of the organiser, its agents or servants. The exhibitor shall comply with all legislation and regulations regarding Health and Safety, Consumer Protection and Fire Safety measures as these are applicable to the exhibitor which are on display at the event. The exhibitor shall be always solely responsible for the exhibit whether at the site or travelling to and from the event. No rights or acts reserved and no unfair guild rights.

*Exhibitors shall deem to refer to any exhibitor/ trader/caterer and their workers, friends and family which are on site with them. All Rally rules to be adhered to and will be overseen by the safety officer.